



**Canadian Mental
Health Association**
Peel Dufferin
Mental health for all

With over 50 years' experience, the Canadian Mental Health Association Peel Dufferin has provided services for people with mental illness and educating about mental health issues. With a focus on workforce development which ensures staff are supported to be innovative, compassionate and committed to learning that make a difference in the lives of people experiencing mental health and addiction issues.

MANAGER, HUMAN RESOURCES

Full Time Permanent

The Canadian Mental Health Association (CMHA) Peel Dufferin Branch is seeking an experienced human resources leader to oversee the planning, development and delivery of human resources strategies, infrastructure, programs and services.

As an experienced leader, you will oversee and mentor a team of human resources professionals to provide HR support and services to all CMHA's employees. You will lead and manage HR functions including (but not limited to) compensation, performance management, training, recruitment and onboarding, health and safety and wellness, workforce development, key employee retention, diversity and employee relations.

Reporting to the CEO, you will apply your HR knowledge and experience ensuring the HR organizational strategy aligns with the operational and strategic priorities of CMHA. In this hands-on role, you will use your expertise to provide advice, coaching and support to the management team in a range of HR related matters. CMHA Peel Dufferin is a dynamic and growing organization which prides itself on a great organizational culture, exceptional employee engagement and offers a comprehensive total rewards benefit package.

QUALIFICATIONS

- Undergraduate degree in Human Resources or related field; with CHRL designation.
- Demonstrated experience (7 years) of relevant generalist HR experience
- Proven leadership and management experience (minimum 2 years') to manage the development and implementation of human resource programs and services.
- Knowledge and interpretative understanding of relevant legislation (e.g. Occupational Health and Safety, Ontario Human Rights Code, WSIB, Employment Standards Act and others) and initiatives which impact human resource services.
- Mediation, conflict resolution and facilitation skills along with the ability to foster, coach and inspire staff.
- Knowledge and experience in all areas of Human Resources management, including change management, recruitment and selection, employee engagement, employee relation principles and practices, job evaluation and compensation systems, etc.

HOW TO APPLY

To indicate your interest in this position, please submit your cover letter and resume to cmha.hr@hrassociates.ca by November 5th, 2018. For more information about the position or if you require an accessibility accommodation, please contact Heather Lucas at cmha.hr@hrassociates.ca or call 416-237-1500 x. 242.

CMHA Peel Dufferin Branch provides a supportive work environment with a competitive salary, plenty of training opportunities, excellent benefits and an emphasis on work-life balance. For more information, please visit [CMHA's website](#) for more information.

CMHA-Peel is an Equal Opportunity Employer.

