



**Supply
Ontario**

Supply Ontario is a new provincial agency with an ambitious mandate to transform and modernize the province's public sector supply chain management system.

Supply Ontario's vision is to build world-class capability that harnesses Ontario's buying power to enable economic development, province-wide resilience and value for Ontarians. We are currently establishing our initial operations, building our foundational infrastructure and planning for how the agency can best provide services. To learn more about Supply Ontario, please visit www.supplyontario.ca.

SENIOR PROGRAM MANAGEMENT ANALYST (2)

Supply Ontario is seeking two Senior Program Management Analysts to play a key role in supporting the organization in delivering its mandate to implement a data-driven transformation approach to shift the current fragmented landscape to a consolidated, connected and optimized end to end provincial supply chain.

Reporting to the Manager, Program Management Office, you will manage a portfolio of projects by providing leadership to project delivery teams to ensure projects are completed on time, on budget and deliver on established business goals. Additionally, as an experienced project manager, you will provide leadership and advice to resolve issues, manage risks and mentor junior staff.

In this role, your key responsibilities will include:

- Managing a portfolio of projects by developing an integrated project plan and monitoring progress, milestones and deliverables while assessing variances, managing issues and implementing risk mitigation strategies.
- Facilitating program governance meetings to guide project delivery teams towards established milestones.
- Developing and implementing metrics to monitor performance and report on outcomes of a program.
- Reporting on program and project process and provide status updates to stakeholders, including Program Manager, Board of Directors, and Chief of Staff.
- Provides leadership to ensure project quality assurance by ensuring that initiatives are being well managed and adhering to appropriate project management standards and best practice.

Successful candidates will demonstrate the following:

- Demonstrated and proven experience in a program/project management environment, experience in a start-up environment is preferred.
- Professional Management Professional (PMP) designation, or equivalent accreditation is preferred.
- In-depth knowledge of program analysis and performance measurement methods and techniques.
- Experience establishing strong professional relationships and consultation skills to work with project teams.

- Excellent judgement and problem-solving skills to identify and mitigate risks and resolve issues.
- Customer focussed and results orientation combined with values in transparency and accountability.
- Proficiency with MS Office and project management software (e.g., MS Office, SharePoint, MS Project, Visio, Power BI) and reporting of multiple project activities.

Supply Ontario offers a competitive compensation package including benefits and defined benefit pension plan.

HOW TO APPLY: To apply, please click on the following link: [APPLY NOW](#) by **March 18th, 2022**. We thank all applicants for their interest, however, only those selected for further consideration will be contacted. If you have questions, you can also contact Margaret Murphy at 416-237-1500 x.234 or margaret.murphy@hrassociates.ca.

Supply Ontario is an inclusive employer which respects equity, inclusion, diversity and anti-racism. Accommodation, if required, will be provided throughout the hiring process in accordance with the *Ontario Human Rights Code*.